



**Hopkins Education Foundation
Code of Conduct**

As a member of the Hopkins Education Foundation (the "Foundation") board I will:

1. Consider myself a trustee of the Foundation and do my best to ensure that the Foundation is well maintained, financially secure, and operating in the best interests of our constituents.
2. Actively participate in board meetings and Foundation activities.
3. Be respectful of the other members of the board and the constituents I serve.
4. Keep well informed of developments that are relevant to issues that may come before the board.
5. Recognize that all authority is vested in the board and not with individual board members.
6. Refer constituent or staff issues to the proper officer or committee.
7. Recognize that the board member's job is to ensure that the Foundation is well managed.
8. Declare any conflicts of interest between my personal life and my position on the board, and to avoid voting on issues that constitute a conflict of interest.
9. Act in a respectful manner towards fellow board members and the general public in matters concerning the Foundation and the affairs of the Hopkins School District.
10. Support the executive director and staff.

As a member of the board I will not:

1. Use the Foundation for my personal advantage.
2. Discuss confidential matters of the Foundation with anyone other than fellow board members or the executive director.

Signature: _____

Printed Name: _____

Dated: _____